

**RECREATION COMMISSION  
BELLEROSE VILLAGE SUMMER RECREATION PROGRAM**

**2018 APPLICATION FOR CAMP COUNSELOR**

Thank you for your interest in being a counselor for the Bellerose Village Summer Program!

As a camp counselor for the Summer Recreation Program, you are responsible for the well-being of all the children present at the camp. You are expected to maintain a very watchful eye over all of the children in the camp, especially those children that are in your specific group. Children are to be attended AT ALL TIMES.

**What is expected from you?**

- ★ As a volunteer for the Summer Program with the Village of Bellerose, you will have many different responsibilities; first and foremost, you are responsible for the safety of the children that are assigned to you in your group.
- ★ As a counselor you must take attendance of all the children in your group.
- ★ As a counselor you are expected to be present all of the days of camp, unless there are other existing circumstances. You are expected to arrive every day on time, which is approximately 10 minutes prior to the official start of camp, 9:30. You are expected to help stay after to clean up the Village Hall and playground area.
- ★ You are expected to demonstrate excellent behavior at all times. You are a model for the children that are attending the camp, and you must demonstrate how the children are supposed to behave.
- ★ All children must be attended at all times. Children are NOT PERMITTED to walk to and from the Village Hall without supervision. Children must be accompanied to the bathroom. You do not have to go into the room with them if they do not require assistance. Some children are not tall enough to reach the lights/wash their hands/get a paper towel, so please know that you will have to help them.
- ★ As a counselor, you assist the children in making crafts. You are not allowed to make your own craft as supplies are limited.
- ★ As a counselor, you are allowed to participate in sporting games (ex: capture the flag, kickball, basketball, etc.). You are expected to be a fair referee while playing, and are expected to maintain good sporting behavior.
- ★ Children are not permitted to be rough housing, fighting, name calling, throwing crafts. If you witness this, please put a stop to this behavior. Children are expected to treat other children as well as counselors with respect. Children should be encouraged to participate in all activities and to clean up after themselves at snack.
- ★ The use of cell phones during camp is strictly prohibited. Cell phones are only to be used to keep track of time. You are not permitted to take photographs of children.

## **Schedule for Camp 2018:**

### **Monday, July 9 through Friday, July 20**

- 9:20 Arrival of Counselors
- 9:30 Arrival of Children
- 9:40 Division of outside groups/inside groups  
Begin craft
- 10:10 Inside group snack
- 10:25 Inside group line up to go outside  
Outside group comes inside  
Outside group snack
- 10:40 Inside group begins craft
- 11:15 Inside group gather all belongings (lunchboxes, crafts, etc),  
go outside on side lawn.
- 11:20 Outside group comes in and gathers all belongings (lunchboxes, crafts, etc),  
go outside on side lawn.
- 11:30 Dismissal of children

### **AREAS TO BE USED:**

- Village Hall
- Park
  - Children may use the tennis courts and opposite end of the park AS LONG AS they are accompanied by a counselor.
  - No children are to be left unattended while outside
  - There must be a counselor posted at the gate at all times when children are outside.
    - Door must be shut

### **AREAS OFF LIMITS:**

- Behind the Village Hall
- Village Fire House
- Stairs in Village Hall
  - Please note that the stairs in Village Hall are blocked off with a gate.
  - Children frequently open the gate and climb the steps. THIS IS NOT ALLOWED.

**SUMMER RECREATION PROGRAM REGISTRATION FORM  
2018**

Name \_\_\_\_\_ Date of Birth \_\_\_\_\_

Age \_\_\_\_\_

Address \_\_\_\_\_

Parent/Guardian Name \_\_\_\_\_

Home Phone \_\_\_\_\_ Work Phone \_\_\_\_\_

Family Doctor \_\_\_\_\_ Phone \_\_\_\_\_

Emergency Name & Phone Number (if different) \_\_\_\_\_

Allergies: food, etc (if any) \_\_\_\_\_

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I, \_\_\_\_\_, wish to be a volunteer for the Bellerose Village Summer Recreation Program. I understand that I must follow the rules listed above. If I do not, I will be asked to leave.

Initial below  
after each statement:

I understand that I am responsible for the safety of the children in my group. \_\_\_\_\_

I understand that children must be accompanied at all times. \_\_\_\_\_

I understand that I am expected to be present and on time for all days of the camp unless there is an existing circumstance. \_\_\_\_\_

I understand that I am required to help set up and clean up before I go home. \_\_\_\_\_

I understand that I am a model for the children participating, and therefore must maintain a friendly and professional behavior. \_\_\_\_\_

I understand that I am not a participant in the camp, but I am there to help children with crafts and sports. \_\_\_\_\_

I understand that the use of a cell phone is strictly prohibited. \_\_\_\_\_

\_\_\_\_\_  
**Signature of Volunteer**

\_\_\_\_\_  
**Date**

\_\_\_\_\_  
**Signature of Parent/Guardian (if under 18)**

\_\_\_\_\_  
**Date**

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